

Chhattisgarh State Electricity Regulatory Commission

Order on Procedure : No.2 of 2005
28th June, 2005

Whereas regulations 9 to 13 of the Chhattisgarh State Electricity Regulatory Commission (Conduct of Business) Regulations, 2005 (for short, 'Regulations') lay down procedure for presentation of petitions to the Commission but do not lay down the time limit for scrutiny of petitions and the manner in which it is to be registered;

And whereas it is necessary that a petition presented to the Commission should be scrutinized and submitted to the Commission for orders regarding its admission within the shortest possible time.

Now, therefore, in pursuance of regulations 9 and 13 of the Regulations, the following order on procedure is issued:-

1. Short title and commencement

(1) This order may be called the Chhattisgarh State Electricity Regulatory Commission (Procedure for Scrutiny of Petitions and its Admission by the Commission) Order.

(2) It shall come into force with immediate effect.

2. Scrutiny of Petitions

(1) A petition presented to the Receiving Officer of the Commission, or received by post, shall be scrutinized by him, in terms of the provisions of

regulations 10, 11, 12 and 13 of the Regulations within a maximum period of three working days.

(2) In case in scrutiny the petition is found to be not in conformity with the provisions of the Electricity Act, 2003 of the Regulations or directions given by the Commission, or is otherwise defective the Receiving Officer shall inform the petitioner accordingly within the time period specified in (1) above. He shall allow seven days time or a reasonable period of time not exceeding 21 days, depending on the nature of the defect(s) required to be rectified.

(3) The Receiving Officer shall follow the procedure laid down in regulation 13(4) and 13(5) of the Regulations in this regard.

(4) If the rectification required is not carried out within the time allowed by the Receiving Officer, he may refuse to accept the petition in that event only a fresh petition may be filed thereafter.

3. Registration of Petitions

If on scrutiny the petition is found to be complete in all respects and its acceptance is not refused, the Secretary of the Commission shall order that it be duly registered and given a number, as soon as the scrutiny is complete. In case of a petition which had defects but has been rectified, it shall be registered no sooner the defects have been rectified and the petition is complete in all respects in terms of the Regulations.

4. Manner of Registration of Petitions

(1) Petitions shall be registered serially in chronological order of their presentation in a calendar year. The registration number shall apart of serial number and year, also include an alphabet to indicate the broad subject matter of the petition.

(2) For purposes of registration, the petitions may be categorized according to its subject matter as under and the alphabet as noted for each category shall be used in the registration number to indicate the category of the petition:

- (i) T - Application for determination of tariff
- (ii) L - Application for licence
- (iii) OA - Application for Open Access
- (iv) CC - Consumer complaint
- (v) D - Disputes between a licensee and a consumer and between licensees.
- (vi) E - Enquiry and investigation
- (vii) M - Miscellaneous petition

Example:

If an application for licence when presented in the Commission stands at Sl.No.11 of the year 2005, on the basis of the date of its presentation to/receipt in the Commission, then the petition shall be assigned the following registration number: Petition No.11 of 2005(L).

Similarly, a petition of miscellaneous nature registered after the above petition shall be assigned the registration number: Petition No.12 of 2005(M).

(3). In case of a suo motu petition also the manner of registration shall be the same.

5. Petition Register

For registration of petitions as above, a register shall be maintained for every calendar year, manually and electronically by the Receiving Officer, in the enclosed format. It shall be the responsibility of the Secretary of the Commission to ensure that entries are made in time and the register is maintained properly.

Sd/-
Member

Sd/-
Chairman

Format of Petition Register

The register shall have the following columns:

1. Serial Number
2. Date of Presentation/Receipt
3. Parties to the Petition
4. Subject matter of the Petition
5. Date of admission
6. Dates of hearing
7. Date of order
8. Remarks